

Concealed Handgun Permit Application Procedures

**Appointments are required
for all CHP transactions.
Please call Shawn Welsh
719-836-4109**

New Applicants: (effective July 1, 2025)

- Does your drivers license show a Park County address?
- Do you have an original certificate from a Verified Instructor showing you completed a (minimum) 8-hour training class?
- Have you made an appointment with the Sheriff's Office?

During your appointment, we will witness your signature, take your payment of \$100 for the permit and \$52.50 for the background investigation (separate payments). We will also take your photograph and fingerprints. By statute, we are required to approve or deny your application within 90 days; however, typically, you should receive your new permit within six weeks. You will **not** receive a 'temporary' permit during this period.

Renewing Applicants: (effective July 1, 2025)

By statute, renewal applications will not be accepted more than 120 days prior to expiration.

- Are you within the renewal period?
- Does your drivers license show a Park County address?
- Do you have an original certificate from a Verified Instructor showing you completed a (minimum) 2-hour Refresher Course?
- Have you made an appointment with the Sheriff's Office?
- Was your permit issued by another County in Colorado? If so, please bring that permit to your appointment.

During your appointment, we will witness your signature, take separate payments of \$50 for the permit, \$13 for the background investigation and take an updated photo.

**THERE IS A \$15 LATE FEE FOR EXPIRED PERMITS
No permit can be renewed more than
six months after expiration.
Over six months = new application.**

House Bill 24-1174 was signed into law in 2024 and goes into effect July 1, 2025. Any new CHP application or renewal application submitted on or after July 1, 2025, must comply with the new requirements.
<https://leg.colorado.gov/bills/hb24-1174>

Lost, Stolen, or Destroyed Permits:

If a permit is lost, stolen, or destroyed, the permit is automatically invalid. The person to whom the permit was issued may obtain a duplicate or substitute for a \$15.00 fee upon submission of a notarized Lost/Destroyed Permit form. Lost, stolen or destroyed permits must be reported to the Sheriff's Office within 3 days.

Address Changes:

Within 30 days after a permit holder changes the address specified on his or her permit, the permit holder shall notify the issuing Sheriff's Office by submitting a change of address form.

Accepted Methods of Payment:

The Sheriff's Office accepts cash, personal checks, money orders and Visa or Mastercard for an additional \$3.95 convenience fee.

Verified Instructors:

You do not have to take a class in the county in which you reside; however, you do need to be sure your instructor has been 'verified' by the Sheriff's Office where the majority of their classes are held. You can find a list of Verified Instructors on every Colorado Sheriff's Office website. The Verified Instructors in Park County can be found at:

<https://parkcountyco.gov/995>

If you are interested in becoming a verified instructor in Park County, call 719-836-4109.

Out of State/Reciprocity:

A permit to carry a concealed handgun or a concealed weapon that is issued by a state that reciprocates with Colorado shall be valid in all respects as long as the person is at least 21 years of age, is a resident of the state that issued the permit, or is a resident of Colorado for not more than 90 days. After 90 days of residency, you may continue to hold your out-of-state permit, but should apply for a Concealed Handgun Permit for the state of Colorado.

Frequently Asked Questions

Q: Once I've completed the 8-hour Concealed Handgun Safety class, how do I obtain a CHP?

A: Contact the Sheriff's Office in the county in which you reside to make an appointment.

Q: I don't reside in Park County, but I am a business owner in Park County. Does that count?

A: Yes. You can apply for a CHP in the county in which you own a business. You would have to show proof of ownership.

Q: I have a home in Park County, but my driver's license shows my (other state) address. Does that count?

A: No, you must be a Colorado resident and have a driver's license issued in this state.

Q: Will my CHP be valid in other states?

A: The term is called reciprocity. (Statute C.R.S. 18-12-213) Reciprocity means the other state recognizes our permits and vice versa. You are responsible to familiarize yourself with the state's law that you are traveling to or through. You can find a list of reciprocal states at:

<https://cbi.colorado.gov/sections/firearms-instacheck-unit/concealed-handgun-permit-chp-reciprocity>

Q: I recently moved to Colorado and currently hold a CHP from another state. Can I carry a handgun concealed?

A: As long as Colorado is reciprocal with that state, you may carry a concealed handgun until you apply and receive your CHP from the county in Colorado in which you now reside. This period is limited to 90 days, so you should apply for your new CHP as soon as possible after your move.

Q: Can I obtain a concealed handgun permit if I use or possess marijuana, for either medical recreational use?

A: No. The medicinal or recreational use of marijuana, although legalized in Colorado, is illegal pursuant to federal law and would prohibit the lawful possession of firearms.

Q: How long will my permit be good for?

A: All permits are valid for a period of five years from the date of issuance, but can be revoked at any time for misuse. You may apply to renew your permit (by appointment only), not more than 120 days, prior to the expiration. Beginning July 1, 2025. You will be required to take a refresher course before applying for renewal. PLEASE READ AND UNDERSTAND NEW CHP LAWS EFFECTIVE JULY 1, 2025, <https://leg.colorado.gov/bills/hb24-1174>

****THIS IS NOT TO BE MISTAKEN AS LEGAL ADVICE****

FOR CURRENT AND UP-TO-DATE INFORMATION REGARDING CONCEALED HANDGUN PERMITS, PLEASE REFER TO THE APPROPRIATE STATUTES AT:

<https://cbi.colorado.gov/sections/firearms-instacheck-unit/concealed-handgun-permit-chp>

For all CHP appointments
Please contact Shawn Welsh
719-836-4109



Mailing Address:

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1180 County Road 16

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(no mail receptacle)

Park County
Sheriff's
Office

CONCEALED
HANDGUN
PERMITS

Useful information & answers
to frequently asked questions.