CERTIFICATE OF PERMANENT LOCATION FOR A MANUFACTURED HOME

Effective July 1, 2008, the owner(s) of a manufactured home that is permanently affixed to the ground so that it is no longer capable of being drawn over the public highways shall record a Certificate of Permanent Location for a Manufactured Home (Certificate of Permanent Location) in the office of the county clerk and recorder. For a manufactured home that is titled, the Certificate of Permanent Location must include an application to purge the Certificate of Title. For a new manufactured home, the Certificate of Permanent Location must include a copy of the Bill of Sale and the Manufacturer's Certificate or Statement of Origin,§ 38-29-202, C.R.S. For manufactured homes that are subject to a long-term land lease of at least 10 years, a Certificate of Permanent Location for a Manufactured Home Subject to a Long-Term Land Lease must be used.

Please print or type.

1. Recorded Certificate of Permanent Location should be returned to: (Name and mailing address)

2. Name(s) and mailing address(es) of owner(s)/debtor(s):

3. Name(s) and mailing address(es) of security interest/lien holder(s):

4. This Certificate of Permanent Location pertains to the manufactured home identified below:

   Serial No.: _____ Certificate of Title/Origin No.:_____

   Manufacturer/Make: _____ Length/Width: _____

   Year: _____ HUD No.: _____

5. Legal description of land to which the manufactured home identified in section 4 will be permanently affixed (include county name):

   Property Address:

   Parcel/Schedule No.:

6. Name of record owner(s) of land identified in section 5 - must include at least one owner/debtor listed in section 2:

7. Tax authentication:
   Attach to this form a Certificate of Taxes Due or a manufactured home Authentication of Paid Ad Valorem Taxes (Authentication) issued by the county treasurer of the county in which the manufactured home is located. (It is not necessary to record the Certificate of Taxes Due or the Authentication form.)

8. Verification that the manufactured home is on a permanent foundation in accordance with any applicable city and/or county codes or requirements.

   Authorized Signature and Title _____Date_____

9. The titled manufactured home identified herein was "Purged Ad Valorem" as indicated on the attached letter from the State Division of Motor Vehicle dated: _____

10. Consent and lien release:

The undersigned security interest/lien holder(s) consent to permanent location and hereby release any lien on the manufactured home. (Attach additional sheets if necessary):

Authorized agent of security interest/lien holder Title

Signature Date

State of Colorado
County of _____

The foregoing was acknowledged before me this _____ day of _____, 2_____, by the authorized agent of the security interest/lien holder named above.

Witness my hand and official seal:
My commission expires: _____

Notary Public

Authorized agent of security interest/lien holder Title

Signature Date

State of Colorado
County of _____

The foregoing was acknowledged before me this _____day of _____, 2_____ , by the authorized agent of the security interest/lien holder named above.

Witness my hand and official seal:
My commission expires: _____

Notary Public

Under penalty of perjury in the second degree, § 18-8-503, C.R.S., the undersigned owner(s)/debtor(s) hereby certify that all security interest/lien holder(s) are identified on this Certificate of Permanent Location or any attachments hereto. All owners/debtors consent to affixation of the manufactured home to the real property described herein and acknowledge that upon affixation, the manufactured home will become a part of the real property and ownership shall be vested only in the title owners of the real property. Any owner shown on the Certificate of Title of the manufactured home who is not also an owner of the real property to which the manufactured home is to be permanently affixed relinquishes all rights in the manufactured home, § 38-29-202(2)(l).

Signature of owner/debtor Date

Print name _____

Address _____

State of Colorado
County of _____

The foregoing was acknowledged before me this _____ day of _____, 2_____, by the owner/debtor named above.

Witness my hand and official seal:
My commission expires: _____

Notary Public

Signature of owner/debtor Date

Print name _____

Address _____

State of Colorado
County of _____

The foregoing was acknowledged before me this _____day of _____, 2_____, by the owner/debtor named above.

Witness my hand and official seal:
My commission expires: _____

Notary Public

Instructions for Completing
Certificate of Permanent Location for a Manufactured Home

Effective July 1, 2008, the owner(s) of a manufactured home that is permanently affixed to the ground so that it is no longer capable of being drawn over the public highways shall record a Certificate of Permanent Location for a Manufactured Home (Certificate of Permanent Location) in the office of the county clerk and recorder. For a manufactured home that is titled, the Certificate of Permanent Location must include an application to purge the Certificate of Title. For a new manufactured home, the Certificate of Permanent Location must include a copy of the Bill of Sale and the Manufacturer's Certificate or Statement of Origin, § 38-29-202, C.R.S. For manufactured homes that are subject to a long-term land lease of at least 10 years, a Certificate of Permanent Location for a Manufactured Home Subject to a Long-Term Land Lease must be used.

Section 1: Insert the name and address of the person to whom the county clerk and recorder should return the Certificate of Permanent Location.

Section 2: Insert the full legal name and mailing address of each owner/debtor of the manufactured home. Each owner/debtor must be listed separately. Attach additional sheets as necessary.

Section 3: Insert the full legal name and mailing address of each security interest/lien holder of an unsatisfied security interest or lien against the home to which the manufactured home has been affixed. Each security interest/lien holder must be listed separately. Attach additional sheets as necessary. If no security interest/lien holder exists, insert N/A.

Section 4: The manufactured home's serial number, manufacturer/make, and year of construction must be completed. Include the Certificate of Origin or Certificate of Title number, length and width, and, if available, the HUD number.

Section 5: Insert the legal description of the land to which the home is affixed, including the county name. List the property address and the parcel or schedule number assigned by the county assessor.

Section 6: Insert the full legal name(s) of the owner(s) of the land to which the home is permanently affixed. At least one manufactured home owner/debtor shown in Section 2 must own the land to which the home is permanently affixed.

Section 7: Either the Certificate of Taxes Due or a manufactured home Authentication of Paid Ad Valorem Taxes (Authentication) issued by the county treasurer must be attached. Property taxes on the manufactured home must be paid prior to permanently affixing the manufactured home to the land unless the home is directly coming from the manufacturer, a dealer's display lot, or another state. It is not necessary to record the Certificate of Taxes due or the Authentication form; however, the document must be attached for verification purposes.

Section 8: If required by the county in which the manufactured home will be permanently affixed, the signature of an authorized person designated by the governing entity is required to verify that the home is situated on a permanent foundation in accordance with any applicable city and/or county codes or requirements. If no applicable city and/or county codes or requirements exist, the signature of the owner/debtor affirms, under penalty of perjury, that the manufactured home is situated on a permanent foundation.

Section 9: The owner of a titled manufactured home which will be permanently affixed to the land must file an application to purge the Certificate of Title. The State Division of Motor Vehicle must issue a "Purged Ad Valorem" letter to the property owner. The "Purged Ad Valorem" letter must be attached to the Certificate of Permanent Location before the certificate can be recorded.

Section 10: Each owner/debtor and security interest/lien holder(s) must sign and date the Certificate of Permanent Location. The signature(s) of the security interest/lien holder(s) verify relinquishment and release of all rights in the manufactured home by the security interest/lien holder(s). Signatures here confirm that the manufactured home is permanently affixed to the land and acknowledges that ownership of the manufactured home shall be vested only in the owners of the real property.

Notes:

Once the manufactured home has become part of the real property, it is unlawful to remove the home from the real property without the express consent of the land owner(s) and all security interest/lien holders.

If the manufactured home is moved from the location identified in section 6 of the Certificate of Permanent Location, the owner(s) of the manufactured home must complete a Certificate of Removal for a Manufactured Home, § 38-29-203, C.R.S., and apply for a new Certificate of Title.

If the manufactured home is subject to a long-term land lease with an express term of at least 10 years, do not use this form. Complete and record the Certificate of Permanent Location for a Manufactured Home Subject to a Long-Term Land Lease.