

**PARK COUNTY, COLORADO
BOARD OF COUNTY COMMISSIONERS
Resolution No. 2024-048**

**A RESOLUTION APPOINTING AN ACTING DIRECTOR OF DEVELOPMENT
SERVICES AND PLANNING DIRECTOR**

WHEREAS, Park County does not currently have a Director of Development Services or a Planning Director; and

WHEREAS, the Director of Development Services performs various official actions, including but not limited to, issuing short term rental licenses; and

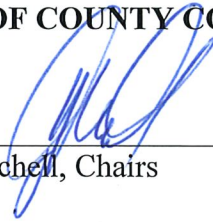
WHEREAS, the Planning Director performs various official actions as described in the Park County Land Use Regulations, including but not limited to, those actions described in the Exhibit A attached hereto; and

WHEREAS, the Board of County Commissioners has the authority to appoint the acting Director of Development Services and Planning Director.

NOW THEREFORE, BE IT RESOLVED THAT THE PARK COUNTY BOARD OF COUNTY COMMISSIONERS HEREBY APPOINTS THE ASSISTANT COUNTY MANAGER OR THE ASSISTANT COUNTY MANAGER'S DESIGNEE(S) TO SERVE AS THE ACTING COUNTY DIRECTOR OF DEVELOPMENT SERVICES AND COUNTY PLANNING DIRECTOR.

Moved, seconded, and approved this 10 day of December, 2024.

PARK COUNTY BOARD OF COUNTY COMMISSIONERS



Amy Mitchell, Chairs

ATTEST:



County Clerk

EXHIBIT A
To Resolution No. 2024- 048

LUR Section 1-203 (D)

Advisor. The Planning Director or designee shall serve as advisor to the Board of Adjustment on all matters brought to the Board of Adjustment's attention, and be responsible for scheduling all Board of Adjustment meetings in accordance with the guidelines established by the Board of Adjustment.

LUR Section 1-303 (D)

Advisor. The Planning Director or designee shall serve as advisor to the Planning Commission on all planning and zoning matters brought to the Commission's attention, and be responsible for scheduling all Planning Commission meetings in accordance with the guidelines established by the Planning Commission. The Planning Director, or authorized representative, shall represent the Planning Commission at official meetings at which the Planning Commission recommendation or opinion is so solicited, inclusive of, but not limited to, meetings before the Board.

LUR Section 3-200

General Administrative Interpretations.

The Planning Director is authorized to issue, amend and repeal general administrative interpretations concerning the requirements and applications of these Land Use Regulations. These interpretations shall be collected and retained by the Planning Director and made available for public inspection during normal business hours. A copy of each interpretation shall be provided to each member of the Planning Commission, Board of Adjustment and the Board of County Commissioners. Administrative interpretations are intended to facilitate the uniform application of these land use regulations and to support the administrative action necessary to implement them.

Section 3-201

Specific Administrative Decisions.

Upon request by any owner of property or any applicant for land use approval, the Planning Director is authorized to issue written administrative interpretations or decisions concerning the proper or intended application of these Land Use Regulations to a specific circumstance associated with a pending application for land use approval or to a specific property. An administrative decision issued pursuant to this section may be appealed as provided by Section 3-204 of these Land Use Regulations.

Section 3-202

Administrative Forms.

The Planning Director is authorized to promulgate and require the use of standardized application forms and other written materials deemed by the Planning Director as necessary or helpful to the administration of these Land Use Regulations.