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Clerk and Recorder
Park County Clerk

**COUNTY OF PARK
STATE OF COLORADO**

RESOLUTION NO. 37

**AN RESOLUTION RELATING TO THE APPOINTMENT AND
PRESCRIBING THE DUTIES OF THE COUNTY CHIEF
DEPUTY CLERK, PRESCRIBING THE ROLE OF THE OFFICE,
AND REPEALING ANY AND ALL RESOLUTIONS AND PARTS
OF RESOLUTIONS IN CONFLICT THEREWITH**

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF
COUNTY OF PARK, COLORADO:

Section 1. COUNTY CHIEF DEPUTY CLERK POSITION (CDC)

Pursuant to C.R.S. § 30-11-107(1)(n) there is hereby established the position
of the County Chief Deputy Clerk (CDC) of Park County.

Section 2. PURPOSE OF OFFICE

The purpose of the office, whereas, in the judgement of the Board of County
Commissioners of the CDC is required for the efficient management of the business
and concerns of the county and to be responsible to the Board of County
Commissioners for the conduct of the office.

Section 3. APPOINTMENT

The CDC shall be appointed by a majority of the Board of County
Commissioners (BOCC). The CDC shall be appointed on the basis of training,
experience and merit. He or she shall devote full time to the diligent prosecution of the
office and shall have no other conflicting or distracting employment.

Section 4. COMPENSATION

The CCD shall be compensated for services as the BOCC may from time to time determine.

Section 5. DUTIES AND AUTHORITY

The duties and authority of the CDC shall be as described in section, 30-10-403, C.R.S., and to openly and willingly train the appointed Clerk and Recorder, where applicable, on all aspects and duties of the office as needed.

Section 6. RESERVED

Section 7. RESPONSIBILITIES OF BOCC NOT IMPAIRED

Nothing in this resolution is to be interpreted so as to impair the responsibility of the BOCC for the overall operation of County Government as required by the laws of the State of Colorado.

Section 8. RELATIONSHIP TO BOCC.

Individual members of the BOCC shall have no authority to give direction to the CDC regarding the performance of the duties set forth in Section 5 above. Direction to the CDC may only be given by a majority of the BOCC acting in a public meeting complying with the requirements of the Colorado Open Meeting Law. The BOCC and its members shall concern themselves with the administration of the County directly through the CDC, and no BOCC member shall either dictate the appointment or dismissal of, or direct or interfere with the work of, any officer or employee serving under the CDC.

Section 9. SEPARATION CLAUSE

In any section, subsection, sentence, clause, phrase, or portion of this resolution is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent division and such holding shall not affect the validity of the remaining portions thereof.

Section 10. REPEALER

Any other resolution or part thereof which is in conflict with this resolution is hereby repealed.

Section 11. EFFECTIVE DATE

This resolution is necessary for the immediate preservation of the public peace, health, and safety and shall be in full force and effect upon the approval by the BOCC.

READ, APPROVED and ADOPTED at a regular meeting of the Board of County Commissioners, County of Park, State of Colorado, this 4 day of October, 2022.



Richard Elsner, Chairman